



HAPPY DWELLINGS

1451 W. Oakdale Ave.
Chicago, IL 60657
773-529-8482 (office)
253-498-8902 (fax)
www.happydwellings.com
rental@happydwellings.com

Return to Happy Dwellings within 5 days of move-in

We strive to provide you with a high quality unit at move-in, but if we missed anything, let us know!

Apartment Move-In CHECKLIST (Please Print Clearly)

TENANT LAST NAME(S) : _____

ADDRESS: _____ **Apt** _____

NEW HOME NUMBER: _____

WORK: _____

Please print N/A to items that are NOT APPLICABLE.

PAINT/PATCH: (KEEP IN MIND THAT IF YOU HAVE SIGNED A NEW LEASE (ASSIGNMENTS AND SUBLETS EXCLUDED), THE PATCH & PAINT CREW WILL VISIT THE APARTMENT WITHIN 10 BUSINESS DAYS TO DO THE NECESSARY PATCH & PAINT.

HOLES IN THE WALL LARGER THAN STANDARD NAIL SIZE (IF SO, WHERE?) _____

BROKEN MINI-BLINDS: IF SO, WHERE? _____

BROKEN WINDOWS and/or MISSING SCREENS? If so, Indicate specifically: _____

CONDITION of FLOORS (Please note severe damage such as scratches or holes): _____

Stove Clean?

Top Burners: Yes No Oven: Yes No Broiler Yes No

Missing any parts? Yes No

Refrigerator Clean? Yes No Freezer section? Yes No Refrigerator section? Yes No
Microwave Clean? Yes No
Dishwasher Clean? Yes No Missing any parts? Yes No
Bathroom Clean? Yes No

Please specify pre-existing damage such as:

Broken Mirror? Yes No
Broken Items? Yes No
Smoke Detector? Yes No

Additional Comments:

This Move-In checklist is NOT a Maintenance request form. Please submit all Maintenance requests in writing to: Happy Dwellings, Inc. 1451 West Oakdale Chicago, IL 60657 or Via Fax: 253-498-8902 or via email at: rental@happydwellings.com This form is attached to and is part of your lease.

**YOU MUST FAX THIS FORM, SIGNED AND COMPLETED, TO:
Happy Dwellings, Inc. AT 253-498-8902 OR Email to
rental@happydwellings.com within 5 days of your lease start date for it
to be valid!**

Signed by: _____ Date: _____

Print Name: _____